

BOARD OF WORKS STREET OR ALLEY CLOSING FORM

STREET: Tapawingo Dr. from State to Brown & Brown St. from Tapawingo to Dead End

ALLEY: _____

TIME: _____

DATE: 5:00am, June 18th thru 5:00am, June 19th

FUNCTION: 2011 Taste of Tippecanoe

ORGANIZATION NAME & ADDRESS:

Taste of Tippecanoe, 638 North St., Lafayette, IN

CONTACT PERSON & PHONE NUMBER:

Scott Freeman (765) 532-0837

PERMISSION GRANTED: YES _____ NO _____ DATE _____

SPECIAL INSTRUCTIONS:

If barricades are to be used, they should be picked up at the Street Department Office by 3:30PM, Monday-Friday. A deposit of \$10/barricade will be required, to be left at the Street Department Office. Replacement costs will be charged for loss or damage to the barricade. Easy and immediate access for emergency vehicles is to be maintained at all time. No non-movable or permanent structures are to be erected in the roadway.

This form gives permission **only for the closing of a street or an alley**. Any function taking place in the street or alley is subject to the same restrictions as any other gathering, including the enforcement of the Noise Ordinance. Compliance with the law is the responsibility of the above group. Someone "in charge" should be present at all times.

President

Member

Member

Member

Member



TO: The City of West Lafayette Board of Works
FROM: Scott Freeman, TASTE Event Director
RE: 2011 TASTE of Tippecanoe

February 1, 2011

Dear Board Members,

I am requesting board approval to stage the 2011 TASTE of Tippecanoe on Saturday, June 18th, 2011 from 4:00 PM to 12:00 midnight in downtown Lafayette and in Tapawingo Park in West Lafayette. The TASTE is the major fund-raising event for the Tippecanoe Arts Federation and will draw an anticipated 40,000 people to our cities for this one day celebration for the arts. Many improvements have been made to ensure the safe and orderly flow for our participants and guests. I am asking to be heard at the April 4th meeting where on behalf of the Tippecanoe Arts Federation and the TASTE of Tippecanoe, I will be seeking board approval for the following:

STREET CLOSURES:

I am asking for a 24 hour closure from 5:00 AM Saturday, June 18th, 2011 to 5:00 AM Sunday, June 19th, 2011 of the following streets, sidewalks, and public access areas for the purpose of setting up, staging and striking the 2011 TASTE of Tippecanoe:

- Tapawingo Drive from State to Brown Streets
- The south lane of Brown Street from Tapawingo Drive to the river
- Tapawingo Park and skating rink
- The John Myers Pedestrian Bridge

I have spoken with the West Lafayette Police Department, the West Lafayette Fire Department, Tippecanoe County Emergency Management, West Lafayette Engineer's Office, West Lafayette Parks Department, West Lafayette Street Commissioner, and the Wabash Landing property manager regarding our intentions. All proper paperwork has been filed and requests have been approved through these respective organizations.

I have made arrangements with CityBus, Greyhound Bus Lines and Amtrak to relocate bus service and accommodate passengers on the event date.

PARKING RESTRICTIONS:

To facilitate electrical set-up for food booths and entertainment stages, I am requesting parking restrictions on Saturday, June 18th, 2011 starting at 3:00 AM for these areas: Tapawingo Drive, Tapawingo Park parking lot, Brown Street east of Tapawingo Drive. If signage could be posted on Friday, June 17th, this would facilitate clear areas for the needed setup.

STREET CLEANING:

To ensure area is returned to its proper state, on Sunday, June 19th, I am requesting the services of the city street sweepers to assist our cleaning crews by cleaning the streets within the festival boundaries after the event. I would request a start time of 3:30AM to allow ample time to strike the stages and fencing.

PERMISSION TO LAUNCH FIREWORKS:

I am requesting permission to allow the Melrose Pyrotechnic Company, Chicago, IL, to launch a fireworks display from 10:00 PM to 10:20 PM June 18th, 2011. Melrose has worked with the TASTE since 1994. They will have secured all the proper permits and licenses prior to the launch. They will ensure the West Lafayette Fire Department has all the proper information needed to launch a professional fireworks spectacular. The launch site this year will be in Lafayette.

I have made arrangements with the West Lafayette Police Department, the Tippecanoe County Sheriff's Department and Emergency Management to ensure ample security throughout and after the event.

Beer and wine will be served. All proper permits and licenses have been signed and applied for through the Alcohol and Tobacco Commission for the State of Indiana.

The 2011 TASTE of Tippecanoe will feature 36 restaurants, 7 beer gardens, 6 stages, 22 bands and numerous new attractions designed to bring Tapawingo alive! The TASTE is the largest and most prestigious event to grace our cities. My commitment is show off our great city by bringing a level of excitement and excellence through the celebration of music, food and the arts. The success of the TASTE will ensure the Tippecanoe Arts Federation has the necessary resources available to support over 100 arts organizations in and around Tippecanoe County.

Thank you for your consideration and I will be attending the April 4th meeting to answer any questions you may have.

Respectfully,

Scott Freeman, TASTE Event Director
TASTE of Tippecanoe
638 North Street
Lafayette, IN 47901
www.tasteoftippecanoe.org
765-532-0837

2011 Taste of Tippecanoe

Saturday, June 18, 2011

Signage Required for Street Closure:

- On Tapawingo Drive, South of State Street: Sign "Road Closed Ahead" placed in the center through lane.
- On State Street for both East and Westbound: Sign "Tapawingo North Closed Ahead"
- On Howard at Brown Street: Sign "Tapawingo Drive Closed Ahead"
- On Brown Street, West of Roebuck: Sign "Tapawingo Drive Closed Ahead"
- On Brown Street, East of Wabash Landing 9: Sign "Tapawingo Drive Closed Ahead"
- On State Street, Eastbound left turn lane to turn North onto Tapawingo Drive: Sign "No Left Turn"
- Directional Signs for parking garage will need to be placed on State Street, Roebuck Drive and Brown Street to assist in getting people into the parking garage
- All businesses in the Levee and Wabash Landing should be notified of the closure and event plans by Taste of Tippecanoe Personnel.
- Bus Company should be contacted and requested to change bus routes for the event times by Taste of Tippecanoe Personnel.

THE TASTE OF TIPPECANOE 2011

